COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
 Topic (one sentence description of the decision being sought) Who will take decision Give date or period within which decision is to be taken Directorate contact (include e-mail and telephone) 	 (5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable]) 	 (7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date) 	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 18/22/23	(5) Not applicable.	(7) Roger Wragg, Head of	(9) Cabinet report
(1) Proposals for the garden waste service 2023	(6) Not applicable.	Commercial Services - roger.wragg@dover.gov.uk; 01304 872054	(10) Exempt
(2) Cabinet		(8) 19 September 2022	(11) 2 September 2022
(3) 5 December 2022			
(4) Roger Wragg, Head of Commercial Services – roger.wragg@dover.gov.uk; 01304 872054			

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

Decision on whether to proceed with changes to the current garden waste service and associated processes.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

5 December 2022 - operational